

WAPO EMPLOYMENT - OVERVIEW

Being a part of the staff at Wapo is a great opportunity to grow in faith and service for the gospel. If you have a love for children, a strong desire to grow in faith, enjoy working with others, love to playing games, and have an appreciation for the Lutheran Church, you will enjoy the environment at the Wapo site. Each summer there will be 90 college aged staff hired for the weeklong program and another 40 hired for the weekend program.

The **weeklong summer staff** work schedule is thirteen weeks which includes two weeks of staff training and ten weeks of youth camp.

Staff Training: May 25 – June 5

Summer Program: June 7 – August 21

Summer Wage: \$260 a week starting for a majority of positions.
\$285 a week starting for First Aid Staff

Additional Pay: \$75 bonus for all incoming certified lifeguards.

Time Off: Most weekends (Friday afternoon to Sunday 1:00 pm) and we encourage staff to take one full week off over the summer.

The **weekend summer staff** schedule includes a four day training along with four weekends throughout the summer.

Staff Training – June 7-12

Seeds Weekends – June 19-21, June 26-28, July 10-12, July 17-19, July 24-26, July 31- Aug 2, and August 7-9.

Summer Wage – \$120 each weekend.

Time Off – Seeds staff are expected to attend as much of training as possible and work at least four of the seven weekends.

For a complete list of the Wapo Site summer jobs, please continue reading below.

<u>Camp Wapo Job List</u>	<u>Age Requirement (by June 1st year applying)</u>	<u># of Positions</u>
Art Shop Coordinator	19	(1 position)
Assistant Cooks	17	(4 positions)
Camp Store Coordinator	19	(1 position)
Counselor	18	(55 positions)
Dish Room Staff	14	(4 positions)
First Aid Staff	18	(4 positions)
First Aid Supervisor	21	(1 position)
Fishing Club Coordinator	19	(1 position)
Maintenance Staff	16	(1 positions)
One Day Coordinator	19	(1 position)
Photo/Blog Coordinator	19	(1 position)
Program Coordinator	21	(1 position)
Program Assistant	21	(2 positions)
Recreation Coordinator	19	(1 position)
Running Club Coordinator	19	(1 position)
Soccer Club Coordinator	19	(2 positions)
Team Leader	20	(12 positions)
Waterfront Coordinator	21	(1 position)
Worship Coordinator	19	(1 position)
VBS / Day Camp Coordinator	21	(1 position)

<u>Camp Wapo Weekend Jobs</u>	<u>Age Requirement (by June 1st year applying)</u>	<u># of Positions</u>
Family Camp Host	18	(1 position)
Seeds Coordinator	21	(1 position)
Seeds Counselor	16	(40 positions)
Seeds First Aid	19	(2 positions)
Seeds Photo/Blog Coordinator	16	(2 positions)
Seeds Program Assistant	19	(2 positions)
Weekend Lifeguard	18	(2 positions)

Camp Wapo Job Descriptions

Position:

Art Shop Coordinator
(1 position)

Minimum age:

19 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

All training supplied during Staff Training

Job Description:

This individual must have a love for getting their hands dirty! It is helpful to realize that a great deal of patience is involved, as kids are so enthusiastic about craft time! WAPO's art shop is open during free time time each day. Individual creativity is encouraged, but some traditional crafts will also be used. This person will be given a budget to work with for the summer and will be in charge of keeping supplies replenished. This individual may also be a team leader.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, managing a financial budget, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. Equipment elements include being able to use a computer, copier, telephone, and drive a fifteen passenger van. Working conditions include being in the outdoors a majority of the time.

Position:

Assistant Cooks
(4 positions)

Minimum age:

17 (by June 1st of year applying)

Program:

WAPO site week and weekend program

Position Requirements:

Training will be given at camp however a general knowledge of food preparation and service is important. Serve Safe training will be given at camp.

Job Description:

These individuals love serving people through food service. Must be willing to prepare, cook, and serve food in a joyful way! They will report to the Food Service Manager for duties.

Supervisor: Your supervisor at camp would be Wapo Food Service Manager – Cheryl Brandt.

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is NOT provided on site for this position.

Essential Job Functions:

Physical elements include lifting and carrying 20 to 30 pounds, frequent bending, standing for long periods of time, and handling a large variety of foods. Working conditions include being indoors.

Position:

Camp Store Coordinator
(1 position)

Minimum age:

19 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

Must have an eye for retail display, must be able to work at a fast pace with retail sales and must be computer wise related to financial records.

Job Description:

This individual will coordinate the WAPO store and canteen. This person will be responsible for organizing the store, keeping track of inventory, creating a work schedule each week, and may also be required to be a team leader. This person should have strong computer, relational and motivational skills and will work directly with the WAPO Program Director and camp Financial Staff.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours a sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, managing a financial budget, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. Equipment elements include being able to use a computer, copier, telephone, and drive a fifteen passenger van.

Position:

Counselor
(55 positions)

Minimum age:

18 (by June 1st of year applying)

Program:

WAPO site elementary and junior high youth program

Position Requirements:

High School Diploma. Drivers License with good record, First Aid & CPR certification (training given during Staff Training), Life Guard (training given prior to Staff Training) may be required.

Job Description:

These individuals have the opportunity to spend exclusive time with upper elementary and junior high youth (4-6th and 7th-9th Graders). Counselors will lead or facilitate Bible studies, worships, chapels, cabin activities, all camp games, and assists according to interest and skill within all aspects of the summer program. The ratio of counselors to campers is 1:7. Most importantly a counselor serves as a friend and mentor to WAPO campers. Counselors should feel comfortable with one on one, small group, and large group communication with staff and children. Counselors primary role will be leading campers through a week at camp but may also be asked to hold different roles within a summer (such as be on a VBS team for a week or be on servant staff for a week which could entail cleaning, dishes, assisting in program related tasks, etc).

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, or performing in front of large audiences. Mental elements include being flexible with a schedule, problem solving, communicating well with peers and children, and having a strong knowledge of scripture and the Christian faith. Equipment elements include being able to use a computer or telephone. Working conditions include working in the outdoors a majority of the time.

Position:

Dish Room Staff
(4 positions)

Minimum age:

14 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

All training provided at camp.

Job Description:

People who are responsible for cleaning all dishes and the dining hall after each meal. They will also work with cabin groups who are assigned kitchen patrol duties.

Supervisor: Your supervisor at camp would be the Wapo Food Service Manager - Cheryl Brandt.

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is NOT provided on site for this position.

Essential Job Functions:

Physical elements include lifting and carrying 20 to 30 pounds, frequent bending, and standing for long periods of time. Working conditions include being indoors and outdoors.

Position:

First Aid Staff
(4 positions)

Minimum age:

19 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

Registered Nurse, Physician, EMT, or First Responder. Applicant may have one of these certifications prior to staff training or there will be a First Responder training course held during staff training for those currently not certified.

Job Description:

Their responsibilities include, attending all training sessions, assisting in camp registrations, keeping accurate records of every incident and care that is given to campers and staff, handling emergency situation and distributing medication of proper times. The First Aid staff will have many of the same responsibilities as the First Aid Supervisor without the supervisory duties.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. This position may be required to respond to emergency situations related to the health and wellness of campers and staff and manage numerous prescription medications. Equipment elements include being able to use a computer, copier, telephone, and drive a fifteen passenger van. Working conditions include being in the outdoors a majority of the time.

Position:

First Aid Supervisor
(1 position)

Minimum age:

21 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

Registered Nurse, Physician, EMT, or First Responder. Applicant may have one of these certifications prior to staff training or there will be a First Responder training course held during staff training for those currently not certified.

Job Description:

This position is responsible to provide health care to campers and staff to the limits of their certification using established Health Care manual as guide and reference. The position also is responsible for supervision of other Health Care staff regarding schedules, and promoting strict conduct of staff. The Supervisor will guide all actions of the Health Care staff in carrying out the patient care, medication management and associated paperwork. First Aid staff will also serve in part as the health eye's of the camp. The First Aid Supervisor will report to the Site Program Director.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. This position may be required to respond to emergency situations related to the health and wellness of campers and staff and manage numerous prescription medications. Equipment elements include being able to use a computer, copier, telephone, and drive a fifteen passenger van. Working conditions include being in the outdoors a majority of the time.

Position:

Fishing Club Coordinator
(1 position)

Minimum age:

19 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

Must have a love for fishing and experience with motorized watercrafts.

Job Description:

This individual will be responsible for taking Wapo youth campers fishing on Lake Wapogasset and Bear Trap during their stay. This person may be asked to be a counselor, team leader or program assistant along with Fishing club coordinating.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, Equipment elements include being able to use a computer, camera, copier, and telephone. Working conditions include being in the outdoors a majority of the time.

Position:

Maintenance Staff
(1 position)

Minimum age:

16 (by June 1st of year applying)

Program:

WAPO and Ox sites

Position Requirements:

Must have a driver's license with good record. Must have a knowledge of safe operation of various small tools used in normal maintenance functions.

Job Description:

These positions will report to the Camp Manager who assigns different responsibilities (cleaning cabins, mowing lawns, repair, and maintenance)

Supervisor: Your supervisor at camp would be the Wapo Camp Manager.

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is NOT provided on site for this position.

Essential Job Functions:

Physical elements include lifting and carrying 60 to 100 pounds, frequent bending, and kneeling, reaching, standing for long periods of time, climbing ladders, painting, and handling and assembling multiple parts. Working conditions include being in the outdoors a majority of the time.

Position:

One Day Coordinator

(1 position)

Minimum age:

18 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

Drivers License with good record, First Aid & CPR certification (training given during Staff Training, prior worship leading experience required.

Job Description:

This individual is responsible for coordinating our Wapo One Day schedule. You will be responsible for staying in communication with the churches that have scheduled one days along with managing the staff and schedule while they are at the Wapo site. This individual may be asked to be a team leader or program coordinator.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours a sleep a night, being comfortable around water, or performing in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. This position must be able to take charge during emergency situations at the beach and be willing to enforce the beach rules. Equipment elements include being able to use a computer, copier, telephone, air horn, and drive a fifteen passenger van. Working conditions include being in the outdoors a majority of the time.

Position:

Photo / Blog Coordinator
(1 position)

Minimum age:

19 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

Must be able to operate Digital Camera, computer as related to processing of photos and writing blog entries for families to see how their child is doing at camp.

Job Description:

This individual will be responsible for taking pictures and managing the Wapo youth blog for parents to see their children's experience at camp. This person should have strong computer skills and enjoy taking pictures. This person may be asked to be a team leader or program assistant.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, Equipment elements include being able to use a computer, camera, copier, and telephone. Working conditions include being in the outdoors a majority of the time.

Position:

Program Coordinator
(1 position)

Minimum age:

21 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

Drivers License with good record, First Aid & CPR certification (training given during Staff Training), Life Guard (training given prior to Staff Training)

Job Description:

This individual will be responsible for delegating daily responsibilities, leading staff meetings and devotions, conducting spiritual check ups with the entire counseling staff, helping oversee camp registrations and coordinating schedules. Motivational and relational skills are important for these individuals. These individuals will work with report to the WAPO Program Director daily. Also included in responsibilities may be being a team leader.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. Equipment elements include being able to use a computer, copier, telephone, and drive a fifteen passenger van. Working conditions include being in the outdoors a majority of the time.

Position:

Program Assistant
(2 positions)

Minimum age:

21 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

Drivers License with good record, First Aid & CPR certification (training given during Staff Training, Life Guard (training given prior to Staff Training)

Job Description:

These individuals will be responsible for delegating daily responsibilities, leading staff meetings and devotions, conducting spiritual check ups with the entire counseling staff, helping oversee camp registrations and coordinating schedules. Motivational and relational skills are important for these individuals. These individuals will work with WAPO Program Coordinator and Director daily. Also included in responsibilities may be being a team leader or another specialty role.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. Equipment elements include being able to use a computer, copier, telephone, and drive a fifteen passenger van. Working conditions include being in the outdoors a majority of the time.

Position:

Recreation Coordinator

(1 position)

Minimum age:

18 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

Drivers License with good record, First Aid & CPR certification (training given during Staff Training, prior worship leading experience required.

Job Description:

This individual is responsible for coordinating recreation events throughout the Wapo youth camp week. You will be responsible for setting up and leading field games each day and daily tournaments like 9-square, gaga, and basketball. This individual may be asked to be a team leader or program coordinator.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours a sleep a night, being comfortable around water, or performing in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. This position must be able to take charge during emergency situations at the beach and be willing to enforce the beach rules. Equipment elements include being able to use a computer, copier, telephone, air horn, and drive a fifteen passenger van. Working conditions include being in the outdoors a majority of the time.

Position:

Running Club Coordinator
(1 position)

Minimum age:

19 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

Must have a love for running and able to lead others in running throughout the week.

Job Description:

This individual will be responsible for leading Wapo youth campers in running workouts and exercises. This person will be asked to be a counselor, team leader or program assistant along with Running Club coordinating.

Supervisor: Your supervisor at camp would be the Wapo Associate Program Director – Micaella Petrich

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent running, walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith. Equipment elements include being able to use a computer, camera, copier, and telephone. Working conditions include being in the outdoors a majority of the time.

Position:

Soccer Club Coordinator
(2 positions)

Minimum age:

19 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

Must have a love for soccer and experience playing and preferably coaching soccer.

Job Description:

This individual will be responsible for teaching, directing and instructing Wapo youth campers in the game of soccer during free time. This person will be asked to be a counselor, team leader or program assistant along with Soccer Club coordinating.

Supervisor: Your supervisor at camp would be the Wapo Associate Program Director – Micaella Petrich

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith. Equipment elements include being able to use a computer, camera, copier, and telephone. Working conditions include being in the outdoors a majority of the time.

Position:

Team Leader
(12 positions)

Minimum age:

20 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

Drivers License with good record, First Aid & CPR certification (training given during Staff Training), Life Guard (training given prior to Staff Training)

Job Description:

Team Leaders will be co-coordinate a team of 10-14 people. You will direct these individuals by delegating daily responsibilities, leading team devotions, and conducting spiritual check-ups for the team. The team leaders will meet daily with other servant staff members. Relational skills are incredibly important. Responsibilities also include serving a part of camp registrations. Other duties having to do with art shop, counseling, waterfront, first aid, canteen and program could be assigned.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. Equipment elements include being able to use a computer, copier, telephone, and drive a fifteen passenger van. Working conditions include being in the outdoors a majority of the time.

Position:

VBS / Day Camp Coordinator
(1 position)

Minimum age:

21 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

Drivers License with good record, First Aid & CPR certification (training given during Staff Training, prior worship leading experience required.

Job Description:

This individual is responsible for coordinating our VBS schedule and managing the staff that are scheduled to go each week. You will be responsible for staying in communication with the churches prior to their designated week to make sure we meet their needs. VBS may not be every week throughout the summer, so this individual may be asked to be a program assistant or another role when on site.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours a sleep a night, being comfortable around water, or performing in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. This position must be able to take charge during emergency situations at the beach and be willing to enforce the beach rules. Equipment elements include being able to use a computer, copier, telephone, air horn, and drive a fifteen passenger van. Working conditions include being in the outdoors a majority of the time.

Position:

Waterfront Coordinator
(1-2 positions)

Minimum age:

21 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

Drivers License with good record, First Aid & CPR certification (training given during Staff Training, Life Guard (training given prior to Staff Training)

Job Description:

This individual is responsible for maintaining the safety of the waterfront. Responsibilities also include presenting an orientation to the campers each week. Supervising and organizing swim tests, scheduling lifeguards for free time, and maintaining the lifeguard and beach equipment. WAPO also has a fleet of watercraft to maintain: canoes, kayaks, pontoons, paddle boats, and paddle boards. Most importantly, the water front coordinator must have the ability to supervise and enforce WAPO's rules for the safety of staff and campers. This individual may also be a team leader.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours a sleep a night, being comfortable around water, or performing in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. This position must be able to take charge during emergency situations at the beach and be willing to enforce the beach rules. Equipment elements include being able to use a computer, copier, telephone, air horn, and drive a fifteen passenger van. Working conditions include being in the outdoors a majority of the time.

Position:

Worship Coordinator
(1-2 positions)

Minimum age:

19 (by June 1st of year applying)

Program:

WAPO site youth program

Position Requirements:

Drivers License with good record, First Aid & CPR certification (training given during Staff Training), prior worship leading experience required.

Job Description:

This individual is responsible for coordinating chapels, campfires and special music throughout the Wapo youth program. Has to be relational and be willing to delegate responsibilities as well as take the lead role when necessary. This person may also be a team leader or program assistant.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours a sleep a night, being comfortable around water, or performing in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. This position must be able to take charge during emergency situations at the beach and be willing to enforce the beach rules. Equipment elements include being able to use a computer, copier, telephone, air horn, and drive a fifteen passenger van. Working conditions include being in the outdoors a majority of the time.

Wapo Weekend Job Descriptions

Position:

Family Camp Host
(1 position)

Minimum age:

19

Program:

WAPO weekend family camp program

Position Requirements:

Must have driver's license with good record. Will receive First Aid & CPR training during staff training.

Job Description:

Each weekend WAPO hosts congregational family camping. Families stay in assigned housing, personal tents, or trailers. The host's job entails organizing each group's stay, delivering announcements and graces at mealtimes, helping clean after meal times, and being on call at all times for any needs groups have.

Supervisor: Your supervisor at camp would be the Wapo Retreat Director.

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. Equipment elements include being able to use a computer, copier, telephone, and drive a fifteen passenger van. Working conditions include being in the outdoors a majority of the time.

Position:

Seeds Coordinator

(1 position)

Minimum age:

21 (by June 1st of year applying)

Program:

WAPO Seeds program (1st-3rd graders)

Position Requirements:

Must have driver's license with good record, will receive First Aid & CPR training during staff training.

Job Description:

This individual will be responsible for delegating daily responsibilities, leading staff meetings and devotions, conducting spiritual check ups with the entire weekend counseling staff, and coordinating schedules. Motivational and relational skills are important for this individual. This person will work with report to the Wapo Program Director.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. Equipment elements include being able to use a computer, copier, telephone, and drive a fifteen passenger van. Working conditions include being in the outdoors a majority of the time.

Position:

Seeds Counselor
(40 positions)

Minimum age:

16

Program:

WAPO 1st-3rd grade weekend youth program

Position Requirements:

All training received during staff training

Job Description:

These individuals have the opportunity to spend exclusive time with 1st - 3rd Grade campers. Counselors will lead or facilitate Bible studies, worships, chapels, cabin activities, all camp games, and assists according to interest and skill within all aspects of the summer program. The ratio of counselors to campers is 1:5. Most importantly a counselor serves as a friend and mentor to WAPO campers. Counselors should feel comfortable with one on one, small group, and large group communication with staff and children.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, or performing in front of large audiences. Mental elements include being flexible with a schedule, problem solving, communicating well with peers and children, and having a strong knowledge of scripture and the Christian faith. Equipment elements include being able to use a computer or telephone. Working conditions include working in the outdoors a majority of the time.

Position:

Seeds First Aid
(2 positions)

Minimum age:

19 (by June 1st of year applying)

Program:

WAPO Seeds (1st-3rd grades) weekend program

Position Requirements:

Registered Nurse, Physician, EMT, or First Responder. Applicant may have one of these certifications prior to staff training or there will be a First Responder training course held during staff training for those currently not certified.

Job Description:

Their responsibilities include, attending all training sessions, keeping accurate records of every incident and care that is given to campers and staff, conducting registration responsibilities, handling emergency situation and distributing medication of proper times. The Seeds First Aid staff may have many of the same responsibilities as the weeklong First Aid Supervisor without the supervisory duties.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. This position may be required to respond to emergency situations related to the health and wellness of campers and staff and manage numerous prescription medications. Equipment elements include being able to use a computer, copier, telephone, and drive a fifteen passenger van. Working conditions include being in the outdoors a majority of the time.

Position:

Seeds Photo / Blog Coordinator
(2 positions)

Minimum age:

16 (by June 1st of year applying)

Program:

WAPO 1st-3rd grade weekend youth program

Position Requirements:

Must be able to operate Digital Camera, computer as related to processing of photos and writing blog entries for families to see how their child is doing at camp.

Job Description:

This individual will be responsible for taking pictures and managing the Wapo youth blog for parents to see their children's experience at camp. This person should have strong computer skills and enjoy taking pictures. This person may share this role as to hold a counseling role as well.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith. Equipment elements include being able to use a computer, camera, copier, and telephone. Working conditions include being in the outdoors a majority of the time.

Position:

Seeds Program Assistant
(2 positions)

Minimum age:

19

Program:

WAP0 Seeds program (1st-3rd graders)

Position Requirements:

Must have driver's license with good record, will receive First Aid & CPR training during staff training.

Job Description:

This individual will be responsible for helping manage the weekend seeds program in direct relationship with the Seeds Coordinator. You will help lead staff meetings and devotions, and coordinating schedules. Motivational and relational skills are important for this individual.

Supervisor: Your supervisor at camp would be the Wapo Program Director - Luke Halverson

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, lifting 20 to 30 pounds, receiving a minimum of 6 hours of sleep a night, and being willing to be in front of large audiences. Mental elements include organizing and coordinating schedules, problem solving, communicating well with peers, creating written communication, having a strong knowledge of scripture and the Christian faith, and be able to handle difficult situations such as discipline problems and homesickness. Equipment elements include being able to use a computer, copier, telephone, and drive a fifteen passenger van. Working conditions include being in the outdoors a majority of the time.

Position:

Weekend Lifeguard
(2 positions)

Minimum age:

18

Program:

WAPO weekend family camp and 1st-3rd grade youth program

Position Requirements:

Must have First Aid & CPR certification. Must have Lifeguard certification. Training for these requirements will be provided at camp.

Job Description:

These individuals will be responsible for waterfront according to the needs of each congregation. They will also be involved with other aspects of programming such as children's activities, registration, campfires, baby-sitting, canteen and arts & crafts.

Supervisor: Your supervisor at camp would be the Wapo Retreat Director.

Benefits: Covered in Seasonal Employee Manual, which can be seen when offered a position.

Health Insurance: Is not provided by Camp and is expected to be covered by Employee

Workman's Compensation Insurance: Provided by Camp at no cost to Employee

Housing: Is NOT provided on site for this position.

Essential Job Functions:

Physical elements include frequent walking or standing for long periods of time, and lifting 20 to 30 pounds. Mental elements include communicating well with peers and children. Working conditions include working in the outdoors a majority of the time.