

Lake Wapogasset Lutheran Bible Camp, Inc

Board of Directors Meeting 11/16/17

Meeting convened at 9:05 am with Devotions by Jill Rode and an activity listing our church beliefs.

Peter Rogness had special presentation of old WCB jacket to Nate.

Call to order by Tom, Roll call: Tom, Jill, Rich Kristin, Dave Overman, Dave Olson, David H., Beth, Julie, Roger, Liz – 11 present; quorum met.

Administration Team : Heather, Brenda, Luke, Nate, Dee Dee, Jen, August.

Guests: Steve and Dorothy Erban.

M/S/C To approve Minutes of the August 24, 2017 Board Meeting, with no corrections or comments.

REPORTS

Executive Director –Heather thankful for support from various peoples. YMCA decided not to pursue purchase of Luther Dell, so an appraisal has been sought and is expected shortly. Review of all insurance policies resulted in large savings with increased protection from a different firm. Heather passed out a key card with the 2018 theme. Jen mentioned today is “Give to the Max Day” and called out some special projects.

Strategic Plan update was handed out to take and read.

Feasibility Report was reviewed by Brenda highlighting question responses and responses to the capital campaign. Urged Wapo to be adding a Major Gifts person for corporation going forward.

Building Presentation by Steve Erban with slide show and handout followed with Q & A.

COMMITTEE REPORTS

Executive – Four dates set out for 2018 Board Meetings. Feb 25 (set by By-Laws) for the Annual Meeting, followed by the officers’ election and consideration of the 2018 budget. Other dates of May 17, August 16 and November 15. Times and locations to be the same as 2017, unless further notice.

Development – M/S/C The Development Committee recommends that the Board of Directors approve a capital campaign to fund the renovation and expansion of its dining facility with a \$3 million minimum target and a three-year pledge payment period. Income from the campaign shall be directed as follows:

- \$2,500,000 direct costs of materials, labor, and furnishings
- \$125,000 5% reserve for contingencies
- \$375,000 15% project overhead costs, project management, fundraising, short-term financing

M/S/C The Development Committee also recommends that the Board state clearly its understanding that the work of moving a campaign forward should involve the members of both the Development Committee and the Board personally in whatever ways the campaign sees could be helpful – particularly involving support in identifying and encouraging donor prospects.

Program – Exceptional Program Directors. Agreed to increase camper fees for 2018. Promotional videos are on the web site. Open invitation to candidates for 2018 summer staff.

Sites & Facilities – Updates on site building projects. Establishing a “Skilled Volunteer Team” database.

Finance – 2017 projected year-end budget. Future recommendation of Luther Dell sale receipts to include some debt retirement.

M/S/C The Finance committee recommends the sale of the Emmer property with proceeds going directly into Ox Lake’s infrastructure.

M/S/C The Finance committee requests reserve funds to be used for appraisal fees for the Luther Dell property to be paid back upon sale of the property.

M/S/C Move that the Executive Committee be given power to confirm the sale of the Emmer Property and Luther Dell if it occurs between Board meetings.

Governance – Four expiring Board member terms; Beth agreed to a new (three year) term with new nominees of Brian Clark, Brent Harms and Ryan Thompson. Officer nominees include three existing, plus Kristin Bloxham as Secretary.

M/S/C The Governance Committee moves that Article 5- Section 3, Article 8-Section 1 and Article 8-Section 5 of the Bylaws be amended in accordance with the attached markup (found in the Board Drop Box).

NEW BUSINESS

Tom thanked David Hohle for service as Secretary and years of Board service. Also sends a thank you to Al Peterson and Justin Boeding for their Board service.

M/S/C Move that the Development committee give consideration to including within the campaign a component such as an additional tithe that would expand scholarship funding for the purpose of growing our capacity to offer scholarship assistance to a broader diversity of campers in the future.

M/S/C WAPO will not proceed with construction until received 50% cash in hand and another 40% pledged.

Next meeting is the Annual Meeting on Sunday, February 25, 2018, at 2 pm.

M/S/C Moved to adjourn. 11:51 am.

Respectfully submitted,
David Hohle, Secretary